



STATE OF NEW JERSEY  
PUBLIC EMPLOYMENT RELATIONS COMMISSION  
PO Box 429  
TRENTON, NEW JERSEY 08625-0429

For Courier Delivery  
495 West State St.  
Trenton, NJ 08618

REPRESENTATION PETITION

Complete Sections 1 through 6. Please type or clearly print. See instructions on back.	DO NOT WRITE IN THIS SPACE	
	DOCKET NO.	
DATE FILED:		

1. PUBLIC EMPLOYER

Full Name		County
Address of Employer (Street and Number, City, State and Zip Code):	Name and Title of Representative to Contact:	Telephone No.
Attorney/Consultant Representing Public Employer (if any):	Attorney/Consultant Address (Street and Number, City, State and Zip Code):	Telephone No.

2. PETITIONER

Full Name:		
Address of Petitioner (Street and Number, City, State and Zip Code):	Name and Title of Representative to Contact:	Telephone No.
Attorney/Consultant Representing Petitioner (if any):	Attorney/Consultant Address (Street and Number, City, State and Zip Code):	Telephone No.

3. CURRENT MAJORITY ORGANIZATION

Full Name:		Expiration Date of any existing contract
Address of Majority Organization (Street and Number, City, State and Zip Code):	Name and Title of Representative to Contact:	Telephone No.
Attorney/Consultant Representing Majority Organization (if any):	Attorney/Consultant Address (Street and Number, City, State and Zip Code):	Telephone No.

4. EMPLOYEE ORGANIZATION(S) OTHER THAN THE CURRENT MAJORITY ORGANIZATION WHICH MAY HAVE AN INTEREST IN THIS PETITION (Attach additional sheets if necessary)

Organization Name:	Organization Address (Street and Number, City, State and Zip Code):
Person to Contact and Title:	Telephone No.

5. PETITION FOR

☐ Certification

☐ Decertification

(Check one. See instructions on back)

Description of the unit to be <div><div><input type="checkbox"/> certified</div><div><input type="checkbox"/> decertified:</div></div> <div>Included:</div> <div>Excluded:</div>	Number of employees in unit _____
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6. CERTIFICATION

Name of Petitioner: _____	
I declare that I have read the above petition and that the information is true to the best of my knowledge and belief.	
By _____ (Signature of Authorized Representative)	Date: _____ (Title)

## INSTRUCTIONS FOR FILING A REPRESENTATION PETITION

### **WHAT TO FILE**

A petition for certification may be filed by a public employer, public employee, or group of public employees; or any individual or employee organization acting on behalf of public employees.

#### **Petition for Certification**

(RO) - - If you desire to represent a group of employees in a unit you believe to be appropriate, file a petition for certification to become the majority representative of the negotiations unit you describe in the petition. See N.J.A.C. 19:11-1.1.

Submit an original showing of interest (no photocopies) signed by at least thirty percent (30%) of the employees in the negotiations unit you seek to represent. An acceptable showing of interest is:

- (a) Cards or petition(s) authorizing the petitioner to represent these employees for collective negotiations. (Normally, a showing of interest must be signed and dated within six (6) months of the filing of the petition),  
- or -
- (b) Current dues records.

(RE) - - If you represent a public employer, file a petition for certification when one or more employee organizations or groups of employees claim to represent your employees and you have a good faith doubt concerning the majority status of the representative of the employees described in this petition. See N.J.A.C. 19:11-1.1. Submit objective evidence of the basis for your good faith doubt.

#### **Petition for Decertification**

(RD) - - If you represent individual employees, you may file a petition for decertification of majority representative. You must provide a statement that the current representative no longer represents the majority of employees in the negotiations unit you describe in this petition.

Submit an original showing of interest (no photocopies) signed by at least 30% of the employees in the current unit. Normally, this showing of interest must be signed and dated by employees within six (6) months of filing the petition. The showing of interest shall state that these employees no longer desire to be represented for the purpose of collective negotiations by the current majority representative or by any employee representative.

### **WHEN TO FILE**

A timely representation petition may only be filed during certain periods. See N.J.A.C. 19:11-2.8.

A petition is filed only when the Director of Representation receives a completed, signed petition accompanied by a valid showing of interest.

### **HOW TO FILE**

1. Type or clearly print all requested information.
2. If you need more space to complete any item, attach additional sheets and number them accordingly.
3. Fill in all sections of the petition. If you believe that a section of the petition does not apply to your situation, mark the section "N/A" or "none". Failure to provide all information required by N.J.A.C. 19:11-1.1 et seq. may delay processing of the petition.
4. Sign the petition. Submit the original and four (4) copies of the petition and the appropriate showing of interest to:

#### **For Regular Mail:**

**Director of Representation  
Public Employment Relations Commission  
PO Box 429  
Trenton, NJ 08625-0429**

#### **For Courier Delivery:**

**495 West State Street  
Trenton, New Jersey 08618**